ACADEMIC SENATE MEETING

Friday, Sept 12, 2014

Ka’a’ike 105

1:30-3:00 PM

**Minutes**

**In Attendance: M. Matsuda, M. Andaluz, T. Shurilla. J. Yamada, D. Meyer, R. Daniels, B. Guerrero, J. Patao, M. Ward, C. Petith-Zbiciak, D Nahoolewa, R. Perreira, S. Low, A. Mehta, K. Kaeo, T. Marmack, N Ooki, M Takamoto, R Gonzalez, R Tasaka, R Viera, M Kirkendall, E Yamashita, L Fujitani, K Dukelow, C Baldwin, L Liu, D Reece, A Scharnhorst, N Johnson, D Cole, T Hussey, T Evangelista, E Brown, D Kruse, J Park, A Amirala, K Acks, D Harbin, J Owen, G Early, K Ishihara, A Mehta**

I. Call to order: 1:40 PM

II. Minutes from 08/21/14 & (See attached pages 2-4; Mahalo Kealani Cook)

* Date changed May 2 to August 21
* Accepted by voice vote

III. Standing & Ad Hoc Committee Reports- Consent Agenda

* Distance learning ad hoc committee: Deanna Reece – Consider as Standing Committee
* Policies and Procedures committee: –Kealani C., Kristine K-S
* Inspired Teaching Committee (ITC): Joyce Yamada, Juli P – see p 2.
* Assessment: Jan Moore, Eric Engh – CASLO – no report
* Budget: Refugio Gonzales– on agenda;
  + Reserve is down to $ 39,000
  + Requesting funding for Electric bill
    - If so we can fund most unfilled positions
  + Three positions to be funded (from John McKee)
* Long-Range Planning Comm (See SPAM)
  + 5 Committees
* Safety: Ryan Daniels –no report
* Elections: Committee to be assigned
* Curriculum: Tim Marmack& Kahele Dukelow see page 1 and on agenda
  + Issue of how 100 level physics ended up in CTE program req’s
  + Curriculum will handle it
  + **Curric deadline Oct 31**
  + **5-year reviews, any time but get them in ASAP**
* UHCC Policy subcommittee – Elaine Yamashita – no report

IV. Committee Reports

* Budget – Refugio
* SPAM – Elaine
* Curriculum – Oct 3 Deadline

V. Student Success Initiatives

* Hawaii Papa Ke Ao – What are *you* doing to make this a premier indigenous institution?
* Kaleikoa
  + Condensed version of What HPOKA is.
  + Goals:
  + Leadership
    - Prepare students of Hawaiian ancestry to assume positions of leadership in the system and community
    - Prepare faculty of Hawaiian ancestry for leadership roles
    - Assure that Hawaiian cultural values incorporated into university decision making
  + Community building
    - Building Community on Campus
    - Build community between campuses
    - Build connections with broader community
  + Hawaiian linguistic and cultural parity
    - Programs supporting this
    - Language use parity in system
    - Innovating programming using Hawaiian lang and culture
    - Positions with DQ’s related to Hawaiian culture
  + Good job of recruiting
  + Success rate needs work

VI. Discussion Items

* Dental Clinic – Q&A and tour
  + Top floor not ready for tours yet
  + Brief history of it
  + Dental hygene students are doing well, so this will pay off for them and provide a comm service
  + Who get’s rooms
    - Hum and SS get first dibs due to class size

VII. Old Business

* Status of Committees – Distance to standing, Sustainable to ad hoc – to ASEC

VIII. Announcements

* Sept 19th noon ITC – Summary & Paraphrasing workshop

IX. Next Meeting – October 10, 2014 1:30-3:00 Kaaike 105

**ITC Report**

Save the date; ITC, September 19, 2014, noon , Friday in Nursing portable classroom, featuring summary & paraphrasing and the CRAAP Test by Eric Engh and Ellen Peterson.

Lunch & Learn, September 25, 2014, Thursday learn to shoot proper video, even using a phone by Deanna Reece, Ka Lama 102, 12-1 pm

New Faculty 101, September 26, 2014 UHMC Faculty Success, 1- 2 pm, Ka Lama 102

UH Maui College Faculty and Staff Development Champions will be presented with Exemplary Participation Certificates at the end of the spring semester. Certificates will be presented to those who participate in 10 or more faculty and staff development sessions in 2014-2015 academic year.

See you at the next faculty and staff development opportunity! Mahalo!

ACADEMIC SENATE MEETING

Friday, August 21, 2014

Ka’a’ike 105

10:00-11:30 AM

**Minutes**

**Attendance: D. Paoa, M. Farmer, K. Nagan, E. Brown, N Ooki, S Calder, A Coopersmith, E White, J Owen, A Mehta, J Powers, K Takushi, J Pye, K Kaeo, P Kaiʻanui, D Tolliver, N Azman, M Kirkendall, C Baldwin, C Rutherford, M Masuda, L Stein, M Andaluz, D Reece, K Raymond, T Marmack, L Perros, R Gonzales, E Yamashita, L Nagle, R Daniels, R Tasaka, D Snyder, D Kruse, K Acks, T Botkin, J Park, B Kikuchi, D Harbin, J Moore, R Vierra, L Liu, D Nakama, T Hussey, J Yamada, J Patao, F Mora, M Fleming, M Hoffman, S Irwin, K Nanokawa, T Lelli, R Perreira, T Evangelista, S Bowe, N Johnson, K Ishihara, A Scharnhorst, M Ward, K Cook, D Cohen, C Speere, S Low, B Rai, C Atay, E Nomura, C Petith-Zbiciak, K Korey Smith, J Powers, M Wukelic, L Liu, K Dukelow, A Trygstad**

I. Call to order: **10:03**

II. Welcome – Introduce ASEC (p1) ; Shared Governance & Transitions

* Mahalo to SPAM, Budget, and Chancellor Search Committee for working over the summer

III. Minutes from 05/02/14 (See attached pages 2-3; Mahalo Kealani Cook)

* Add R. Vierra, D. Paoa, K. Cook, R. Tasaka (See attached)

IV. Standing & Ad Hoc Committee Reports-

* Distance learning ad hoc committee: Deanna Reece – Consider as Standing Committee
* Policies and Procedures committee: – Kristine K-S, & Kealani C.
  + Old business and Prior Learning Assesment
* Inspired Teaching Committee (ITC): Joyce Yamada, Juli Patao
  + Scenarios, ITC workshops, third Fridays 1-2:30, New: Faculty 101
* Assessment: Jan Moore, Eric Engh
  + Early Sept: Program review meeting
  + October 24th: Makeup leaders retreat
  + CASLO: meeting with programs for Info Literacy implementation plans, now start working on Quantitative Reasoning
* SPAM committee: Elaine Yamashita
  + Same as yesterday
* Safety: Ryan Daniels
  + Lock up your things
* Elections: new leadership
* Curriculum: New Co-Chair Tim Marmack, New Reps
  + Check your email (From Kahele) New Website and the committee.
  + RE: Errors in catalogue
    - Diane: Chairs- Proofread when we send it to you. And Proofread better.

V. Chancellor Search Committee – timeline update – Lorelle Peros

* Second Interviews being scheduled soon, Include Public forum and System-level interviews

VI. UHPA Report – Nani Azman

* Email about contract vote: If you haven’t voted, vote.
* At least 8 credits, then you are part of the unit an can vote
* Tentative 2 year renewal, puts us inline with all the other units up for renewal in two years
  + Still getting emails? Then vote.
* Have until Mon 25 at 5 PM

VII. Discussion Items

* Budget Committee Updates – Refugio
  + Itemized position preferences (see handout)
  + Overall
    - Massive gap
  + Feedback on priority lists, etc.
  + Feedback on costs
  + Discussion
    - Elaine and Ann: Sustainability and core mission
    - Are these projects meeting our core mission?
    - Ties to Strategic plans

VIII. Student Success Initiatives

IX. Old Business

X. Announcements

* Kulamanu – Mikihala Helm Retirement celebration
* Wednesday, August 27 in the Ho'okipa Courtyard from 2pm to 4pm.
* New stone sculpture

XI. Next Meeting – Friday, September 12; 1:30-3:00 PM Ka’aike 105